

Register Today

Admissions and Occupancy

In-Person Training: January 21-22, 2026

This 2-day training is designed to enhance the job performance of admissions and occupancy specialists, along with other tribal housing professionals addressing admissions and occupancy issues. The training provides a comprehensive overview of the admissions and occupancy process, including application intake and selection, eligibility determination, income calculation, monthly rental and homeownership payments, occupancy standards, collections practices, compliance, and lease enforcement.

In addition to technical instruction, participants will strengthen their communication skills for working effectively with residents. The course includes hands-on learning through case studies and role-playing exercises. Attendees are encouraged to bring copies of their organization's admissions and occupancy policies to practice applying course concepts directly to real-world scenarios.

Note: This training will be held in-person at the Indian Pueblo Cultural Center in Albuquerque, NM.

Audience

Admissions and Occupancy staff, Resident Services staff, Housing Directors, Deputy Directors, Housing Management staff, Tribal Leaders, Housing Committee Members, Housing Board Members or other interested housing professionals.

Topics will include:

- Application & Admissions Process
- Impact of NAHASDA and Tribal Housing Policies
- Core Policy Requirements
- Eligibility Determination
- Calculating Income & Payments
- Resident & Homebuyer Communication
- Collections & Compliance

Schedule and Registration

Training	Dates and Times	Registration
Admissions and Occupancy Indian Pueblo Cultural Center 2401 12th St NW Albuquerque, NM 87104	January 21, 2026 9:00 AM – 4:00 PM MT January 22, 2026 9:00 AM – 4:00 PM MT	Register Now

Training Point of Contact

Admissions and Occupancy Training Registrar | hudtrainings@icf.com