



SWTHA Grant Writing Training Learning Objectives & Course Description

July 14-16, 2025
8:00 am – 5:00pm
Amerind
502 Cedar Dr, Santa Ana Pueblo, NM, 87004

Presenter

Brandi Liberty is the Founder and Chief Executive Officer of The Luak Group, specializing in grant writing, tribal housing, and community development. She works with tribal governments and organizations to strengthen federal grants management and strategic planning; learn more at www.luakgroup.com.

Overview

The Luak Group proposes to provide a 3-day, hands-on training workshop focused on building internal capacity in grant writing, strategic project planning, and grants management for tribal housing professionals. The training will include real-time development of an Indian Community Development Block Grant (ICDBG) application to provide participants with actionable, relevant experience they can apply immediately within their programs.

The training will align with the latest updates in the OMB 2 CFR Part 200 Uniform Guidance and include live technical assistance for budgeting, narrative development, and compliance best practices.

While this training will focus on the Indian Community Development Block Grant (ICDBG) program as the core example, the grant writing techniques, budgeting methods, strategic planning skills, and grants management principles taught throughout the three days are widely applicable across most federal grant programs. This includes the IHBG Competitive Program, as well as other HUD, DOJ, SAMHSA, BIA, and USDA funding opportunities relevant to tribal housing authorities and community development initiatives. Participants will leave the training with transferable skills that can be used to strengthen their overall grant capacity, improve compliance practices, and successfully compete for a range of federal funding opportunities.

Training Objectives

- Learn to identify funding needs and translate them into strong ICDBG project concepts
- Develop key components of an ICDBG application (needs statement, workplan, budget, etc.)

- Understand program-specific and general federal compliance requirements
- Review OMB Uniform Guidance updates related to federal grant management
- Receive customized technical assistance tailored to tribal housing contexts

Training Agenda Overview

Day 1 - Pre-Planning & Project Strategy

- ICDBG overview & eligible activities
- Needs assessment and pre-application planning
- Project concept development
- Aligning goals with HUD priorities and community need

Day 2 - Application Development (Part I)

- Drafting needs statements & project narratives
- Work plan development
- Budget creation with justifications
- Environmental review and procurement overview

Day 3 - Application Development (Part II) & Grants Management

- Finalizing application components
- OMB 2 CFR Part 200 key compliance areas
- Monitoring, drawdown, and post-award responsibilities
- Q&A, group feedback, and mock scoring